



## FloorNZ News

This is the first of our quarterly newsletters for 2018.

### **Stakeholder Meeting**

On 22 February we held a meeting at the Waipuna Conference Centre in Auckland for 50 of our key stakeholders to present the work schedule required to support the development of resources for the Basic Skills Programme, the Licensed Flooring Practitioner Programme and the development of the Best Practice Guidelines. The purpose of the meeting was to outline the work required and to seek funding support to enable the resource development to happen. While not everyone invited could attend there was good support for the proposal and a clearer understanding for the attendees of what FloorNZ is trying to achieve. The speech notes, slides and video from the meeting are available for viewing on the FloorNZ website.

### **FloorNZ Website**

The FloorNZ website has been undergoing a revamp and the new version will be loaded prior to Easter. The new web platform we are using is faster and more responsive and will enable FloorNZ to keep it up to date rather than outsource this function.

You will see a new look with the logos of the organisations that have sponsored the resource development project listed on the home page. These have been grouped into Gold, Silver or Bronze sponsors depending on the amount sponsored.

FloorNZ is also no longer offering a complaints service so this has been removed. Consumer advice is still being offered under the consumer section. The membership and training sections have also been upgraded and a news and events section has been added. This will be updated on a regular basis and will provide additional information between the quarterly newsletters. With the addition of this section we will no longer need the Facebook page to keep people up to date so this has been removed. The 'find a flooring professional' interactive map has been vastly improved with additional search categories available.

### **2018 Membership**

The 2018 membership invoices are in the process of being sent out. If you don't receive yours by email, please let us know and we will check your contact details. In this year's membership pack, we have also enclosed an updated membership form. We would like all members to complete this and return it so that we can make sure your details are current but more importantly assign your business a search category(s) on the interactive map. Tick as many boxes as apply to your business as the new map is designed for multiple category

options to be loaded for a business. We would also like to receive feedback on any additional member services you might like.

### **Stakeholder Survey**

During April we will be sending a stakeholder survey to all FloorNZ members using Survey Monkey. This will be a short sharp survey to find out if we are meeting your needs as the Trade Association for Flooring and giving you an opportunity to provide feedback on any changes and/or additional services we can provide for you.

### **ACC Information**

The Manage Company, who provides ACC advice for members, is providing a series of webinars specifically tailored for the Flooring Industry free. You can register by clicking on the following link: <http://manageacc.info/industrywebinars.html>

### **DT Driver Training**

DT Driver Training run driver training for organisations that have fleet vehicles. This training is backed by the AA and has a range of options available. Listed below are two of their options that may be useful for Flooring businesses.

**Fleet Driver Plan** <https://www.drivingtests.co.nz/course/fleet-driver-plan/>

Driving excellence and compliance all in one package. We have just released V5.4 of the Fleet Driver Plan with improved driver management, a translate function and improved reporting. Version V5.41 is in development which means we can offer an API for connecting to your software to improve interaction and allow you to pull reports automatically.

### **New Low-speed Manoeuvring & Towing**

**Course** <https://www.drivingtests.co.nz/course/towing-low-speed-manoeuving/>

\$1000-2000 of minor panel damage: that is what fleet companies tell us the average fleet vehicle endures over its 3-year life. Multiply that by the number of vehicles you have - it could be creating a serious dent in your profits!

Our new course, Low-speed Manoeuvring and Towing, produced in conjunction with 2 Drive Safe, teaches your drivers how not to dent and ding your company vehicles. Here's how it works:

- 21 online modules and about 1.75 hours of training
- Covers all types of parking and manoeuvring
- Explains blind spots and setting your vehicle up properly
- Includes manoeuvring with a trailer
- Perfect for drivers of cars, vans and light trucks
- With even simple dent removal costing hundreds of dollars, this course could pay for itself many, many times over.

The course costs \$25 per driver per year including GST this includes:

- Low-speed Manoeuvring and Towing Course accounts
- Account set up
- Establishing groups
- Unlimited manager accounts for managing drivers and generating reports
- Interface branding with your logo

- Drivers have access to all LSMTC modules and all features (including reports and analytics).

Extra Course benefits:

- A document with 33 damage avoidance strategies for cars and trucks
- Bi-monthly updates on legislation changes affecting drivers
- Access over 300 New Zealand articles and resources that are useful for toolbox sessions and further driver education

You can bundle the Low-speed Manoeuvring and Towing Course with the Fleet Driver Plan for \$40 per driver per year including GST.

### **Forklift Operator Competency Course**

The course covers all the information required in the forklift operators' Approved Code of Practice, WorkSafe guidelines and the Health and Safety at Work Act 2015, plus additional tips and techniques to improve operator skills.

It can be assessed in-house using the practical guide; you don't need to send your operator out to do an external assessment. This could save you time and money as usually the external courses are 5-6 hours when really it can be done in 2 hours (a lot of the 5-6 hours is spent waiting around for other candidates to do their practical exam or when the session drags because it has to go at the speed of the slowest person's understanding). You can view the course online here at: <https://www.drivingtests.co.nz/course/forklift/>

### **Site Safe Health and Safety Research Project**

Site Safe have been involved in a health and safety research project and their findings are outlined below.

#### **Research shows health and safety training pays off**

The government's latest workplace health and safety attitudes and behaviours survey has confirmed strong links between recent health and safety training and the way people act and feel at work.

The survey, which was commissioned by the government's health and safety watchdog, WorkSafe, canvassed thousands of Kiwi workers and employers in high-risk industries, asking them about their experiences of workplace health and safety.

The survey found that workers who had received health and safety training in the last 12 months were more likely to feel confident in knowing how to report injuries, accidents and near misses, and to say action was taken if a new hazard was noticed.

Chief Executive of health and safety not-for-profit Site Safe, Alison Molloy, said the survey made it clear that investing in your workers made good business sense.

"People are the biggest asset in any business. And when it comes to health and safety, investing in your people can save lives.

"Health and safety training not only builds skills, confidence and empowers workers to speak up, it also contributes to a happier, safer and more productive workplace.

"The business case for health and safety training is clear – not only does training prevent injuries and accidents, it demonstrates that you care for your people and want to keep them safe. This equates to real benefits for your business."

They were also more likely to feel they made a difference to health and safety at their workplace and to feel their boss would support them in speaking up or stopping work if the job was unsafe.

Less encouragingly, three out of ten employers said none of their workers had ever had any health and safety training.

Under current health and safety legislation, employers do not have to provide health and safety training but are required to engage with their workers on health and safety, and to give workers the opportunity to contribute to improving health and safety.

Ms Molloy said more could be done to make training a clear priority for employers, particularly those in high-risk industries.

“This research proves that not only does health and safety training help keep people safe, it also improves the way people feel about their workplace and their employer.”

For more information on Site Safe’s training courses, go to [www.sitesafe.org.nz](http://www.sitesafe.org.nz)

To read the full survey, go to WorkSafe’s website [www.worksafe.govt.nz](http://www.worksafe.govt.nz)

### **Australian and NZ Standard Method of Measurement introduction**

The New Zealand Institute of Quantity Surveyors (NZIQS) and Registered Master Builders Association of New Zealand (RMBA), along with the support of New Zealand Institute of Building and Specialist Trade Contractors Federation, are launching a new trans-Tasman industry guideline Australian and New Zealand Standard Method of Measurement 2018 (ANZSMM 2018).

Based on the current Australian method of measurement (ASMM6), ANZSMM 2018 includes the most up-to-date industry practises and will make it easier for NZ and Australian companies to work across the Tasman. It will replace “NZS4202” Standard Method of Measurement of Building Works.

You can read more about why and how ANZSMM 2018 is being introduced, and see sample sections on the [NZIQS website](http://www.nziqs.org.nz).

Please share this information with your colleagues, companies and sub-contractors so that this information can reach as many as possible within the industry.

You can order copies, for delivery from 21 February, at the special introductory price of \$50 from the [NZIQS website](http://www.nziqs.org.nz).

NZIQS will be holding webinars, workshops and online tutorials to assist you with how to use ANZSMM 2018.



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