

## COVID 19 UPDATE

9 April 2020

Dear FloorNZ Stakeholders,

We are now halfway through the four-week lockdown period and we hope you are all staying safe, and enjoying this time with those in your bubble. As our daily COVID19 case numbers appear to be going in the right direction I am sure there are questions beginning to be formed around what it means for you once we move to Level Three and below.

To try and better understand this the Chair of FloorNZ contacted the MBIE representative to seek clarification on what will be required once we move down a level. Below is the response to this email communication:

### Query to MBIE

*We are now getting questions from a number thinking about when the lockdown is finally over and assuming we move to level three what this will mean for their business. As indicated, I am the chair of FloorNZ an industry body that represents stakeholders in the flooring and manufacturing industry and as such we have the following type of operators:*

- *Retailers that sell flooring product to the end customer from a retail premise*
- *Retailers that sell flooring product to the end customer from a vehicle*
- *Manufacturers that produce the product e.g. carpet manufacturers*
- *Suppliers that import flooring from overseas*
- *Installers that call to a customer's home to replace or install carpet or hard flooring such as laminate or timber floors*
- *Installers that call to large commercial premises to install the product*
- *Salespeople that are based in retail stores but also call to a customer's home to measure and quote on an install of new product*

*There are questions around:*

- *If Auckland doesn't open up and other areas do with the majority of suppliers being in Auckland are we able to source product in certain circumstances to get around the country*
- *Looking at the criteria for level three it would appear most of our stakeholders could operate but will we need PEP to visit customer homes and how do we give customers comfort that those visiting a home are not infected*
- *Will retail shops only be permitted to allow limited numbers into the store at a time*
- *Will manufactures be able to operate and what restrictions will be on them*

### Response

Kia ora Rob,

It is difficult to answer the questions you have outlined as we haven't received direction as yet around de-escalation of the Alert Levels. Once we have any updates on this, information will be provided on the COVID19 website - unfortunately, I cannot provide an exact date for when this will be.

It is possible that the Alert Level restrictions may not be the same on the way "out" of the COVID-19 response, as they were on the way in. However, it is important to remember that if a product or service is

deemed essential, or part of an essential supply chain, then it may continue to operate throughout the Levels, whilst adhering to guidelines to limit any risk of transmission.

I will hold on to your email until further clarification is released on de-escalation to help advise on your questions (where possible).

Thanks!

Lynda

Essential Services COVID-19 Response Team MBIE

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As you can see the government are still working through what will level three look like but as soon as we have any further information, we will circulate this to you. In the meantime, we would encourage you to begin thinking how you can operate in what we are sure will be a controlled environment for some time. While we have not had confirmation of this yet you may be required to demonstrate you can effectively implement measures such as those below.

Areas to consider and this list is by no means exhaustive would be:

- A COVID19 register for all within the business to enable a record of contacts should this be required. We have attached to this document an example for you to consider
- What regular cleaning regiments do you have in place for equipment, cars, etc and how are they recorded.
- Access to hand cleaning or sanitising for employees and even customers. Item such as cleaning wipes, clean dry towels etc
- How can you practise effective social distancing and ensure team members are not shaking hands or coming into contact unnecessarily
- Obviously if anyone has any flu or cold like symptoms, they will be required to stay at home

**The following is the official Level Three guidelines as per the Ministry of Health Website**

### **Level 3 Restrict**

Heightened risk that disease is not contained.

### **Risk assessment**

- Community transmission occurring OR
- Multiple clusters break out.

### **Range of measures**

These can all be applied **locally or nationally**:

- travel in areas with clusters or community transmission limited
- affected educational facilities closed
- mass gatherings cancelled
- public venues closed (eg libraries, museums, cinemas, food courts, gyms, pools, amusement parks)
- alternative ways of working required and some non-essential businesses should close
- non face-to-face primary care consultations
- non acute (elective) services and procedures in hospitals deferred and healthcare staff reprioritised.



## FLOOR NZ WEBSITE

The FloorNZ website is continually updated with a number of links regarding government announcements to COVID19 along with some interesting new Podcasts and updates on ROVE and the construction sector accord. Keep an eye on this for the latest information. <https://floornz.org.nz/>

### Welcome to Floor NZ

FloorNZ is the membership association supporting flooring retailers, wholesalers and installers throughout New Zealand. Use the interactive map to select a flooring professional in your area.

Our consumer section will assist you in your choice of flooring products and what you should look for when choosing an installer, if your flooring retailer doesn't provide this service. The training section explains what training is available and how to access it.

The membership section outlines the services available to members and how to become a member. The news and events section keeps you up to date with what's going on in the industry.



### Find a Flooring Professional

Our Find a Flooring Professional tool is great to help you find your closest flooring professional.



### Health & Safety

Do you need a Health & Safety manual? Find out how to order one here.



### Covid-19 Updates

Keep informed about updates around Covid-19 and essential services.



### Podcast

FloorNZ has developed a podcast for you to share with your installers and staff using the following links:

## MINISTER OF FINANCE GRANT ROBERTSON WEBINAR

Given the degree of impact on our economy of this virus we thought our stakeholders might find the following webinar from the Minister of Finance Grant Robertson last Friday 3 April 2020 interesting.

[https://zoom.us/rec/share/vOlydumr-VJlb7eRyHDmW7MaE6rUX6a82yUc86ZZxE8RG17\\_DSd8J7fljwLrLLeO](https://zoom.us/rec/share/vOlydumr-VJlb7eRyHDmW7MaE6rUX6a82yUc86ZZxE8RG17_DSd8J7fljwLrLLeO)

Access Password: MOF3April

## INFOMETRICS APRIL CONSTRUCTION OUTLOOK

The following link provides expectations for how the construction sector may evolve including building forecasts from Infometrics.

[https://bcito.org.nz/documents/309/Infometrics\\_COVID-19\\_Outlook\\_Construction.pdf](https://bcito.org.nz/documents/309/Infometrics_COVID-19_Outlook_Construction.pdf)

## EXAMPLE OF SITE REGISTER

### COVID-19: Declaration for entry onto site, for staff essential to site operations

As part of our response to the COVID-19 pandemic, it is a requirement for anyone entering this site, to complete and sign this declaration. This will assist us in tracing should it be required for COVID-19.

This applies for:

- All employees, at the beginning of every shift and/or workday; and
- Any service provider or contractor entering site, at the beginning of each workday or at the first visit to site each day (for transport providers).

**If you are unable to complete the declaration, or answer **NO** to any of the questions, you will be unable to enter the site.**

Before signing the declaration, please review each question carefully:

- Are you and everyone in your household free of symptoms of COVID-19? (see below) **Yes No**
- Can you confirm that neither yourself or anyone in your house is aware of having been in close contact (within 2m for 15minutes or more) with someone who has been confirmed or is suspected of having Covid-19? **Yes No**
- Have you and everyone in your household/bubble been in New Zealand for at least the past 14 days? **Yes No**
- Have you and everyone in your household/bubble been compliant with government-imposed movement restrictions and physical distancing practices at any time since you were last on site, including your transport to and from site? (see below) **Yes No**
- Are you willing to abide by all personal hygiene and physical distancing practices implemented at this site? **Yes No**

**Symptoms of COVID-19 (note, these are as published on the Ministry of Health website):**

- a fever (at least 38°C)
- a cough
- shortness of breath.

These symptoms do not necessarily mean you have COVID-19. The symptoms are similar to other illnesses that are much more common, such as colds and flu.

**Physical distancing practices:**

- Remaining at least 2 metres away from other people at all times.
- Not attending any family or social gatherings such as birthdays, funerals, tangi or weddings
- Avoiding hosting visitors in your home

