

ACC Pre-Invoicing Partner Message

Has your payroll reduced? Now's the time to tell ACC.

The world has changed in many ways this year, and ACC is committed to supporting New Zealand businesses through these challenging times.

ACC wants to ensure that your 2020/21 provisional levy reflects the impact COVID-19 may have had on your payroll. You are due to be sent your levy invoice from October.

Your 2020/21 provisional levy is based on an estimate of your liable payroll for the year ending 31 March 2021. To arrive at this estimate, ACC uses the 2019/20 liable payroll information that your business supplied to Inland Revenue.

Between now and the end of September, ACC is encouraging employers to update their estimated liable payroll for 2020/21. This is something you should consider, if you know that COVID-19 has had an impact on your payroll, or is about to. This will help ACC ensure your invoice is as accurate as possible.

If for any reason your final liable payroll (year ending 31 March 2021) is different to your estimate, this will be reflected when the final invoice is issued in 2021.

There are two ways to provide ACC with a revised liable payroll estimate:

1. If you're an employer with PAYE staff, register or log in at [MyACC for Business](#) (simply scroll down to the actions section of your policy information when logged in)
2. If you're a non-PAYE shareholder, contact our Business Customer Contact Centre on 0800 222776 or at business@acc.co.nz

ACC took the decision to delay all invoicing by three months to give businesses more time and flexibility in making their levy payments. Invoices for the 2020/21 financial year which would usually have been sent from 1 July will now be issued from October.

To help you manage payment of your invoice, you will have a choice of payment options. ACC will be in touch closer to October to give you more detail about the options available.

ACC has created a web page that contains helpful information about invoicing this year and it's available [here](#), or you can call 0800 222 776 if you have any further questions.

Condensed version

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