

FLOORING NZ NEWSLETTER

21 December 2020

PRIVACY ACT AND ROVE UPDATE

Dear FloorNZ Members,

2020 has been a challenging year. We would not have expected that the industry would now be busier than ever in the year of a pandemic. This has raised its own challenges in terms of staff shortages and delays in receiving product from overseas. While FloorNZ can do little to alleviate product shortages we are working on new initiatives to help deal with the staff shortage issue.

STAKEHOLDER MEETING

FloorNZ is intending to hold the first of its stakeholder meetings in Auckland on **25 February 2021**. Please note this in your diaries as we will be introducing two new training opportunities for 2021 and the plan moving forward with apprenticeship training for 2022. We will advise the venue closer to the date.

PRIVACY ACT

At the beginning of December changes were made to the Privacy Act which will affect all businesses. The main changes are outlined below:

These changes require every organization to have a Privacy Officer who is responsible for:

- Ensuring the organization complies with the Act
- Deals with requests made by individuals for access or correction of their personal information
- Works with the Privacy Commissioner if there is a complaint.

Privacy Principles

All organizations are required to adhere to the following privacy principles:

- Only collect personal information you need
- Get it directly from the individual when possible
- Be open about what you are going to do with it
- Be fair about how you get it
- Keep it secure
- Let people see their own information
- Correct it if the person thinks it is wrong
- Make sure it is accurate before you use it
- Dispense with it when you no longer need it

- Only use it for the reason it was collected
- Only share it if you have a good reason
- Only send it overseas if it will be adequately protected
- Only use unique identifiers when it is clearly allowed.

You will be required to have a policy that is available for customers/staff to view and it would be advisable to have a privacy statement you can include in your employment contracts and any contracts you have with customers and/or suppliers. For more information on this you can go to the Privacy Commissioner's website.

ROVE UPDATE

The Workforce Development Councils have now been developed and feedback is being sought on the Order in Council which will make them official. For further information and options for feedback use the following link: [WDC Order in Council proposals consultation site](#)
Send us an email: WDCConsultation@tec.govt.nz

APPRENTICE OF THE YEAR AWARDS

Unfortunately, due to Covid-19 we were unable to hold the Apprentice of the Year Awards as a national event. Instead BCITO and FloorNZ sponsored a morning tea in each successful apprentice's workplace. The link below will take you to the photos of each event posted on the FloorNZ website: <https://floornz.org.nz/flooring-apprentice-of-the-year-awards-2019/>

CHRISTMAS GREETINGS

FloorNZ wishes each of you a safe and prosperous Christmas and New Year. We will be in touch with further information in the New Year.

If you have any information you would like us to share on any comments or questions on any of the content in this newsletter, please contact me on kari@floornz.org.nz

Regards

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