

DO YOU WANT TO TAKE YOUR FACILITATION SKILLS FROM ORDINARY TO EXTRAORDINARY?

LEARNINGWORKS, IN CONJUNCTION WITH WINTEC ARE PROUD TO EXTEND THE FOLLOWING TRAINING OPPORTUNITY TO YOU:

NEW ZEALAND CERTIFICATE IN ADULT & TERTIARY TEACHING (LEVEL 4)

ZERO FEES
GOVERNMENT FUNDED

WHY CHOOSE THIS PROGRAMME?

- Learn the skills and knowledge to become a great industry/workplace trainer or community educator
- Learn how to create fun, interactive and inclusive learning environments
- Complete a qualification while still working
- \$0.00 Fees (Fully Funded)

WHO SHOULD ENROL?

- Trainers/Facilitators wanting to increase their skills and knowledge
- Workplace systems trainers wanting to increase their training skills
- Trainers/Facilitators who want a formal qualification

WHAT IS THE TIME COMMITMENT?

- The programme is delivered over 12 months
- NZQA guidelines suggest up to 400 hours of total study time for a 40 credit programme, this is the equivalent of 9 hours of study per week.
- There are 4 full day face-to-face sessions to attend (1 session approx. every 2 months)
- The remaining hours of learning are completed online, in your own time over 12 months

ENTRY REQUIREMENTS

- NZ Citizen or NZ Resident
- Involved in adult training and have access to at least 3-6 adult learners, either in your workplace or a community-based organisation
- Full support from your management
- Regular access and use of a computer with reliable internet

MODULES / PROGRAMME CONTENT:

MODULE 1: PLANNING FOR DELIVERY

Engaging adults in learning, identifying stakeholder and learner needs, identifying learning outcomes, demonstrating cultural awareness, developing training content, assessment, reflection and feedback, reviewing and evaluating learning sessions.

MODULE 2: DELIVERING THE LEARNING SESSION

Accessing and preparing physical resources, creating an inclusive learning environment, cultural sensitivity, barriers to learning, preparing to deliver (learner-centred approach), lesson delivery.

MODULE 3: PRINCIPLES AND THEORIES OF ADULT LEARNING

Adult learners, learning theories, learning/teaching approaches, learning styles, understanding the NZ teaching/learning context, relating the theories, frameworks and principles to your own teaching context.

MODULE 4: REVIEWING AND EVALUATING

Determining what to evaluate, designing effective evaluations, teaching practice review, developing an action plan to improve your own teaching practice.

WHAT HAPPENS AFTER I SUCCESSFULLY COMPLETE THE PROGRAMME MODULES?

The unit standards associated with this qualification (US29690; US29692; US29693; US7093) are uploaded to NZQA, and you will be awarded the New Zealand Certificate in Adult & Tertiary Teaching (Level 4).

MANAGER'S COMMITMENT

- Actively support and encourage learner throughout the programme (incl. pre-course goal setting and assessment sign-offs)
- Provide time within work hours to attend all face-to-face sessions and complete project work/learning activities
- Monitor learner progress and achievement of all assessments, and provide additional support where necessary.



APPLY NOW

www.learningworks.co.nz/training/

ANY FURTHER QUESTIONS

PLEASE CALL (07) 929 4063
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