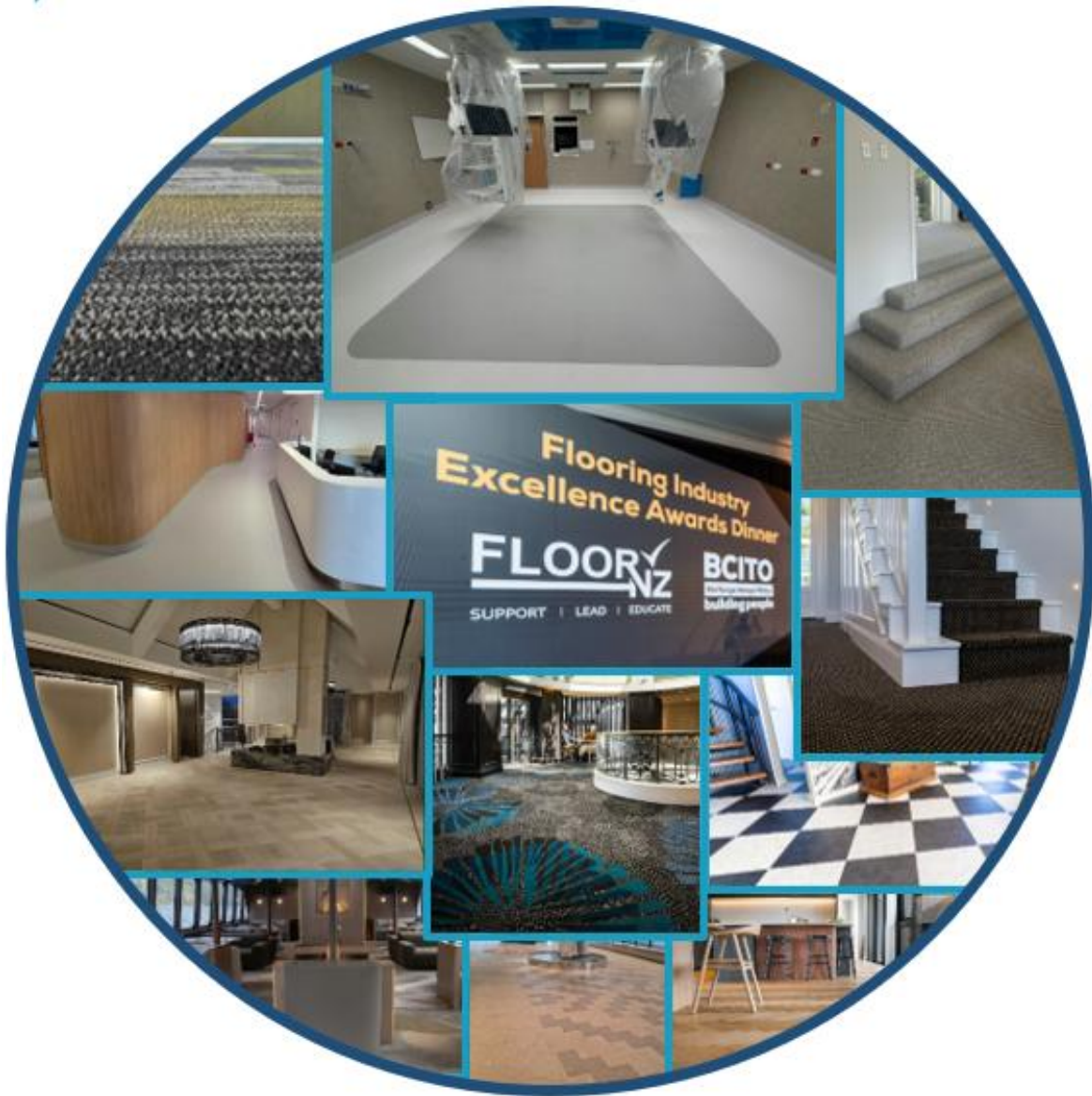


FloorNZ AGM



Thursday 28 May 2026

3 pm – 5 pm

Eden Park Function Centre,
Auckland & Teams Meeting

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ATTACHMENT 1: Financial Report Consolidated NZFTO 2025

ATTACHMENT 2: Budget 2026

ATTACHMENT 3: NZFTO Constitution

AGENDA ITEM #	TIME	ITEM	WHO
1	3.00	Introductions	CEO
2	3.10	Minutes of AGM meeting 2025	CEO
3	3.15	Matters arising	Chair
4	3.30	Chair's report	Chair
5	3.40	CEO report	CEO
6	4.00	Financial report	CEO
7	4.15	Election of board members	CEO
8	4.30	Resolutions	CEO
9	4.40	Other business	CEO
10	5.00	Meeting Close	CEO

INTRODUCTIONS - BOARD MEMBERS

Name	Organisation	Sector Represented
Robert Brouwer (Chair)	Dunlop Flooring	Supplier/Wholesaler/Manufacturer
Mark Faulkner	Jacobsen	Supplier/Wholesaler/Manufacturer
Jarrold Langstone	Inzide Commercial	Supplier/Wholesaler/Manufacturer
Chris Burns	Flooring Xtra	Retailer
Colin Jones (Apologies)	The Interiors Group	Retailer
Felipe Dos Santos	Harrisons Carpet & Flooring	Retailer
Jonny Rawson	TAK Flooring	Installer
Lloyd Prescott	Prescott Flooring	Installer
Katie James	Good Nick Flooring	Installer

INTRODUCTIONS – CONFIRMED AGM ATTENDEES

Name	Organisation	In Person	Teams Meeting
Brad Gurney	North West & Mt Eden Flooring Xtra		✓
Heleen Donnoly	Kingscourt Flooring Xtra		✓
Mark von Batenburg	Jacobsen		✓
Markus Kirchhof	Inzide	✓	
Olan Racaza	Belgotex NZ	✓	
Renee Jacobsen	Jacobsen	✓	
Rex McGill	QHL		✓
Richard Stephens	Waihi Pacific	✓	
Shaun Armstrong	Altro APAC Pty Ltd	✓	
Stephanie Stewart	The Comfort Group (Sleepyhead)		✓
Umesh Dayal	Heritage Carpets	✓	
Wendy Dykstra	FloorNZ		✓
Taryrn Haydon	FloorNZ		✓

INTRODUCTIONS – APOLOGIES

Name	Organisation
Malcolm Thomas	A-Z Flooring
Mark Lovich	Lovich Floors Ltd
Mike Caird	Floorscape
Steve McCann	Victoria Carpets

Attendance:

Jeff Henry (FloorNZ & ATI CEO)
Robert Brouwer (Board Chair)
Tony Te Au (Board)
Mark Faulkner (Board)
Colin Jones (Board)
Jonny Rawson (Board)
Jarrod Langstone (Board)
Felipe Dos Santos (Board)
Lloyd Prescott (Board)
Curt Freeman (Board)
Andrew Pardington (Armstrong Flooring NZ)
Andrew Stephenson (Beejays)
Bryn Harrison (Interiors Group)
Charlotte Parish (Blenheim Flooring Xtra)
Heleen Donnolly (Kingscourt Flooring Xtra)
Ian Williams (MBP NZ)
Jodie Mickleson (Milliken)
Josh Blackie (Ecodure Flooring)
Justin Murphy (Look Floors)
Katie James (Good Nick Flooring)
Kevin Utz (Uzin UTZ South Pacific)
Markus Kirchhof (Inzide)
Mark von Batenburg (Jacobsen)
Mike Long (Inzide)
Nic Blackie (Ecodure Flooring)
Olan Racaza (Belgotex)
Richard Stephens (Waihi Pacific)
Rex McGill (Quito Holdings)
Ropata Martin (Belgotex)
Shaun Armstrong (Altro APAC)
Simon Papesch (Euroflor)
Simon Parish (Blenheim Flooring Xtra)
Stephanie Stewart (Sleepyhead)
Taryrn Haydon (FloorNZ & ATI)
Tony King (Uzin UTZ South Pacific)
Wendy Dykstra (FloorNZ & ATI)

Apologies:

Amy Weng (Golden Wooden)
Cody Ralph (CiFlooring)
Craig & Jeanette Cameron (Morrinsville Flooring Xtra)
Dean Chandler (Bremworth)
Mark Lovich (Lovich Floorcovering Specialists)
Mark Rigby (Robert Malcolm)
Mike Caird (Floorscape)
Paul Tanner (MBP NZ)

Renee Jacobsen (Jacobsen)
Ross Weaver (Simpsons Flooring Xtra)
Sean Leigh (Beejays)
Steve Ferris (The Flooring Room)
Tania Hamilton (Godfrey Hirst Carpets)
Umesh Dayal (Heritage Carpets)
Warren Bray (Brayco)

Introductions:

The Chair welcomed everyone to the AGM for FloorNZ/ATI and introduced the board. Happy for questions to be asked throughout the meeting with discussion at the end.

Minutes:

Minutes of the NZFTO AGM 23 April 2024 were accepted.

2023 Minutes:

Moved: Richard Stephens

Seconded: Mark von Batenburg

Agreed.

Matters Arising:

- Financial Audit/Accountants – well progressed to removing ATI as an entity so it will be owned completely by NZFTO which will remove the cost burden of managing 2 entities.

Chair's Report:

- People - thank you to Jeff and the team for all the work they did during the year; Kevin retiring last year, new Tutors Jacob and Jaimee started last year at the training school and going well; Jeff has been very busy engaging with members, industry bodies, and government departments.
- 2024 financial results discussed - pleasing that NZFTO finished the year with a profit after the prior years loss, brought about by managing costs, an increase in rates from BCITO, adjustments with membership fees, and not having the dropped training transition project as a distraction and cost burden. A good space for the year ahead, with workable bank balance now.
- Membership - now have 354 members covering retail, suppliers and installers; solid number compared to 2 years ago.
- BCITO support - very strong collaboration now following dropping the training transition project; thanks for their support with the Apprentice of the Year function last September and printing of the Best Practice Guidelines. Discussion had about training and BCITO/Te Pukenga.
- Building Construction Training Fund (BCTF) (now named Construction Growth Foundation (CGF)) support has enabled some initiatives to commence in 2025 as below; BCTF have organised training sessions for board members and CEO's about what members would like to see BCTF do and help fund, which have been attended.

- Networking Sessions - being held around the country to engage members in Whangarei, Auckland, Hamilton, Wellington, Christchurch and Dunedin; funding approved by CGF for \$20,000; Asbestos one of the subject matters; encouraged to attend at least one of them and interested in feedback about these sessions.
- Master FLOORER (MF) Programme by FloorNZ - will provide the opportunity for skilled floorers working to best practice to be recognised and promoted; funding by CGF for up to 50% of setup costs forecasted to be \$200,000; will self-fund itself once set up; a lot of hard work to go to put in place; not guaranteeing the work but a good check and balance of skills and on-going training/upskilling to gain credits with a 3 yearly review.

Lines up with the Ministers announced about licencing water proofing bathrooms and wet areas, and what industry can do to support this.

Good discussion about how this will work and whether it will be treated as a licence or a master for the individual or the business, and what is the incentive to do this. More feedback can be given to Jeff and Robert.

Hopefully something live by the end of the year for some categories ie: carpet.

- Flooring Awards Function - looking at expanding the Apprentice of the Year awards. This may or may not happen this year. The awards are planned for September; working on resource and funding for the expansion. Plan being we want more engagement from industry as a whole not just apprenticeships; will need sponsorship and BCITO support.
- Membership - no increase to membership fees this year, focused rather on increasing membership. Thank you to Richard Stephens for helping with the membership drive so far.
- Budget 2025 - BCITO revenue down due to reduction in apprentices since the covid bump but have secured a 4% increase in rates for courses; no TEC income as cost of complying with funding requirements outweighed the income; budget includes cost of implementing the Master FLOORER programme (200k less 100k Grant from CGF) and Networking sessions (30k less 20k Grant from CGF).
- Constitution - (resolution 3) proposal to rescind current constitution with a new one for re-registering before April 2026 with brief discussion about the changes; a vote will be held at the end of the AGM where we need at least 75% in favour of the changes.

CEO's Report:

- Advocacy work with new policies to be implemented by the recently elected government made for a busy 2024 year:
 - Immigration settings – pathways to residency for immigrants after Covid.
 - Te Pukenga being disestablished and announcement that vocational training will be controlled by Industry skill boards rather than Polytechs; business as usual.
 - Licencing of waterproofing wet areas - FloorNZ asked for more clarity with E3 AS/1 standard; working with groups including the Specialist Trades, Master Plumbers and Master Joiners; survey sent to members about splash areas is a starting point. Good discussions about waterproofing and E3.
- Training: courses for 2024 went well; block courses for 2025 have reduced as result of post covid bump in new apprentices.
- Network sessions: discussed under Chair's report.

Election of Board Members:

Curt Freeman is stepping down from the board so nominations have been called for a new board member to represent the Installer sector. Thank you Curt for your contribution to the board.

Tony Te Au has advised us he is leaving Flooring Xtra end of June, will remain on board until then. We will still have the minimum 2 people representing the Retailer sector. Thank you Tony for your contribution to the board and filling in as Chair when required.

We have received one nomination for the Installer role which is Katie James who is now working as an installer with her husband Nick James in their business Good Nick Flooring. Katie is currently training as a Flooring Apprentice.

Being there is only one nomination for this Board position, the proposal is that we accept Katie James as new Board Member representing the Installer Sector. All agreed and welcomed Katie to the board.

Proposal is to have existing Board confirmed. All members agreed, no objections.

Name (on Board since)	Sector Represented	Confirmation Y/N
Robert Brouwer (Dunlop Flooring) (2020)	Supplier/Wholesaler/Manufacturer	Y
Mark Faulkner (Jacobsen) (2000)	Supplier/Wholesaler/Manufacturer	Y
Jarrold Langstone (Inzide Commercial) (2023)	Supplier/Wholesaler/Manufacturer	Y
Tony Te Au (Flooring Xtra) (2020)	Retailer	Y
Colin Jones (The Interiors Group) (2021)	Retailer	Y
Felipe Dos Santos (Harrisons Carpet & Flooring) (2024)	Retailer	Y
Jonny Rawson (TAK Flooring Ltd) (2022)	Installer	Y
Lloyd Prescott (Prescott Flooring) (2024)	Installer	Y
Katie James (Good Nick Flooring)	Installer	Y

Resolution 1:

Proposal to appoint TFS Chartered Accountants of Wellington perform accounting services for both FloorNZ and ATI.

Moved: Tony Te Au

Seconded: Curt Freeman

Agreed.

Resolution 2:

Proposal to appoint Moore Markams of Wellington to perform the annual auditing services for both FloorNZ and ATI.

Moved: Bryn Harrison

Seconded: Felipe Dos Santos

Agreed.

Resolution 3:

The Members of FloorNZ resolve, by a majority of three quarters of those persons entitled to vote that the current Constitution be rescinded and a new Constitution in the form attached be accepted.

Voted: 100% of membership voted in favour. Each unique membership had 1 vote, and the vote was 25 in favour, 0 against.

Other Business:

We encourage a general discussion on anything Flooring.

- Richard Stephens gave an update on NAG (National Advisory Group) for BCITO – representatives of 60 industries, flooring being one of them; government decided to return to work based learning, apprenticeship training will continue as now; initiatives include ILP (individual learning plans), training the trainers; thank you to Jeff and Robert for the strong relationship with BCITO now; we need more apprentices as well under half the required number for the flooring industry; please support the regional events and any initiatives around apprenticeship training.

Meeting Finished 4.58pm.

Next AGM scheduled for May 2026 with date to be advised.

FloorNZ had another good year of progress in 2025, despite difficult market conditions for the industry.

It has been exciting to see the positive new initiatives coming to fruition:

- Six Networking Sessions engaging with members was undertaken in 2025 in Whangarei, Auckland, Hamilton, Wellington, Christchurch, and Dunedin with support from CGF.
- Flooring Awards expansion for 2026, which involved a lot of work by the team, but went down very well with nearly 200 Flooring Industry attendees with support from BCITO.

Lot of work has also gone into and very close to coming live:

- Master FLOORER programme, whilst less progressed than we would like starting to take shape and parts will go live in 2026.
- FloorNZ APP being developed for members and their teams which will go live very soon.

People

The team remained the same during 2025.

- Jacob and Jaimee going very well as Tutors, and taking on more responsibility as time permits.
- Taryrn has taken on quite a lot more administrative tasks for Jeff and doing the hard yards for a number of projects.
- Wendy continues to do our finances, which will simplify in 2026 with just being a single entity.
- Jeff continues to be very busy with a lot of new initiatives over the last year and being primary contact for members whilst also constantly engaging with other industry bodies, government departments etc.

Thank you to Jeff, Jacob, Jaimee, Taryrn, and Wendy for all the work they did during the year.

Financial Performance

We have included the NZFTO (New Zealand Flooring Training Organisation (Consolidated)) result for 2025. NZFTO result includes the old ATI entity which is now in 2026 financially all within the NZFTO results.

Revenue for 2025 was \$755,070 against a budgeted \$874,023 and the prior years \$859,896.

Key changes in Revenue were:

- Training – actual 2025 \$563,526, budget 2025 \$626,558, actual 2024 \$716,504.
 - o We consciously dropped TEC funded training courses from 2024 which generated \$44,353 in 2024 but actually cost us more than that to run due to reporting costs.
 - o Reduced Apprenticeship Block courses at start of the year, which was further reduced by 2 courses during the year due to reduced Apprentices.
 - o Reduced BCITO consultation costs.
- Grants of \$33,658 which was a combination of funding expensed from CGF for Networking Sessions (\$20,000) and Master FLOORER programme (\$13,658). We actually received \$70,000,

but balance of \$36,342 remained unspent is on the Balance Sheet. We had budgeted \$116,666 to be received and spent during the year. This is covered off under Master Floorer commentary.

- Membership Fees up \$12,683.

Whilst revenue was down \$104,826 on the prior year, we managed our expenses well with expenses at \$655,629 down from prior year \$732,114.

Surplus was achieved of \$99,442 compared to prior year surplus of \$127,781. The budget for the year was for a loss of \$41,819, though this included completing the Master Floorer project, which was budgeted for \$100,000 overall expense during the year (\$200,000 expense offset with \$100,000 CGF Grant).

Accumulated Funds at year end finished at \$439,039 compared to prior year \$339,597. We had cash on hand of \$541,945, which included deferred revenue of \$41,742 (Master Floorer Grants not used yet, plus Membership paid in advance for 2026), then less Employee Liabilities and Creditors.

Membership

In 2025 we hit another record with membership growing to 389 members compared to 340 in 2024. Membership fees collected improved to \$147,040 compared to \$134,300.

We have members covering Retail – 278 (up from 248), Suppliers – 40 (up from 37), Installers – 65 (up from 52).

We expect the Master Floorer project will engage well with Installers and next tranche of membership growth is likely in that area.

BCITO Support

We continue to work strongly with BCITO. The new BCITO was setup in record time following government changes disestablishing Te Pukenga last year. CGF (Construction Growth Foundation), that we are members of was pivotal to making this happen by setting up Construction Skills NZ Inc which we are also founding members of.

BCITO has financially supported the Apprentice of the Year Awards and made likewise commitment to the expanded Flooring Awards just run in May 2026.

CGF (Construction Growth Foundation) Support

CGF continues to provide benefit to FloorNZ and our members.

- A number of our Board have been on Governance Training courses run by Institute of Directors.
- CGF have provided our members with funding to receive Business Mentors support. During the year we were advised that 17 FloorNZ members registered.
- Master Floorer project funding (up to \$100,000, on 50% share of costs). We have received \$50,000 so far with next \$25,000 being invoiced shortly.
- Networking Sessions. CGF provided \$20,000 support last year. The rules have changed slightly this year, so we may struggle to get the full \$20,000 due to venue's not being part of the funding which made up most of the costs for us last year.

2026 – the year ahead

Financial Budget 2026

With the Master FLOORER budgetted costs not spent in 2025 we have provided for that to be all incurred during 2026 which as a result will lead to a forecast loss of \$78,106 for the year.

Included in the papers is the budget approved by the Board for 2026.

Revenue anticipated of \$822,342 for the year. Key components being:

- BCITO training \$515,807. We negotiated a 3.0% increase in rates for 2026.
- Membership Fees \$140,000.
- Sponsorship and Grants \$120,000. This being for balance of Master FLOORER, Networking sessions, and Flooring Excellence Awards.

Expenses anticipated of \$900,448 for the year. Key components being:

- Wages and Salaries of \$399,000.
- Master FLOORER Expenses of \$150,000 (nett \$100,000)
- Flooring Awards Expenses of \$80,000 (nett \$30,000)
- Rent and Storage \$58,772. Lease was renewed through to 31 March 2028 in 2025.

With accumulated funds of \$439,039 and cash on hand of \$541,945 we are in a good position to sustain this loss.

Training

Block Course Training is business as usual, but with the market very tight currently, the number of apprentices being taken on board is down, resulting in loss of revenue for FloorNZ, whilst training resource cost is reasonably fixed.

With all the other priorities for FloorNZ, we are reviewing resource needed to see what else we can add so that it frees up Jeff. Ultimately, we want to be doing the contract work for BCITO for training, but also be the go-to resource for the Flooring industry to access additional customised training courses, depending on needs. We value any input from membership on their needs for training and how that could look like.

Flooring Awards

Already ticked off for 2026, and great event. We have received a lot of very positive feedback and will build on what was achieved in 2026, while preparing for 2027.

Whilst all costs are not yet finalised, and we have received strong industry support through sponsorship, the net loss for FloorNZ is likely to be \$30,000.

Thank you to all the sponsors and the team that worked tirelessly to make this years event a success.

Master FLOORER

Outside of Training and ticking off the Flooring Awards this year, this is currently the biggest priority for Jeff.

We have recently signed a contract to create a customised portal to manage the master floorer programme for installers. This took some time to resolve as the early costs had it sitting at over \$60,000. We took the time to review more off-the-shelf options, which were not ticking all the

boxes. The cost is now \$42,000 which is the largest component expected of the \$200,000 project. Including this cost, we have so far totalled up \$104,112.

The other \$62k spent so far is largely covered by:

- In-house development of training videos	\$20k
- Server upgrade to cope with extra demand	\$10k
- Intuto Tool + Conversion of Videos	\$10k
- Travel / Meetings	\$8k
- Legal advice	\$5k
- FloorNZ APP	\$4k
- Inhouse Labour	\$4k

Our goal is to launch the Carpet and Resilient Flooring component of the Master FLOORER in September / October 2026.

Networking Sessions

We had planned to do Networking Sessions again this year, but we have to review priority and budgeting as CGF have changed the rules for valid funding for this year. If we are able to get it done, it may be part of the Master FLOORER launch near the end of 2026.

Membership

The Board has proposed not to move the membership fee costs again this year. We understand the market is tough at the moment, and whilst costs continue to increase, the first avenue is focused on increasing membership numbers. We have been reasonably successful on the Retail and Supplier side over the last few years. The Master FLOORER programme will expect Installer membership to increase significantly. Beyond that, we would expect close to an inflation-adjusted increase to be recovered.

Resolutions

Resolution 3: Audit & Review

We have proposed the following change for the auditors, which is essentially just about saving money and not having to spend the amount of labour resources currently needed to do a full audit every year.

Proposal to have Auditors review instead of audit the financial statements whilst revenue is less than \$1.0 million per annum. Auditors to audit results if revenue exceeds \$1.0 million per annum for the prior year or a NZQA Audit for the PTE license is scheduled in the year ahead.

Clause 13 in the constitution allows for a review or audit of the financial statements. A review would cost approximately \$7,900 instead of an audit which has a cost of \$10,950 per annum along with reduced time spent by the FloorNZ team who has to provide the information instead of focusing on core functions.

Resolution 4: Discharge of Allied Trades Institute

This resolution is proposal to have Allied Trades Institute removed from the Companies Register as we have now integrated all the functions that used to sit under Allied Trades Institute within the

NZFTO (t/a FloorNZ organisation). If the Resolution passes it is to be minuted separately so it can be provided to the Companies Office.

Special Resolution of the Shareholders that:

- 1. Allied Trades Institute Limited has ceased business and has discharged in full its liabilities to all its known creditors and has distributed its surplus assets in accordance with its constitution and the Companies Act 1993.***
- 2. Pursuant to Section 318(1) (d)(i) of the Companies Act 1993, the Registrar of Companies be requested to remove the Company from the New Zealand Register of Companies.***
- 3. Robert Brouwer (Director / Chair) or TFS Chartered Accountants be authorised to lodge all documents required to give effect to this resolution.***

Bruce from TFS Chartered Accountants has recommended that this is the most cost effective way to remove ATI from the Companies Register.

Summary

FloorNZ has never been in a better position to serve its members.

Over 80% of the revenue we receive currently comes from training of some sort. We want to encourage members to engage with us or BCITO to take on apprentices, whether with existing staff or new people joining your business.

We have been in a downturn for a while now, following the boom experienced during COVID. Eventually, the market will improve, but without trained installers, there will be both a lack of capacity and a risk that jobs are done poorly. Both scenarios are not ideal.

Jeff and the FloorNZ team are very keen to discuss other options for training or upskilling, should taking on an apprentice be a struggle right now. Jeff can quote for customised courses tailored to your needs.

Thank you to the FloorNZ Board for their efforts this year. Thank you to all our members for their interest and investment in FloorNZ.

Kind Regards



Robert Brouwer

Chair

19th May 2026

Another very busy year for the FloorNZ team in 2025 with training, projects and advocacy work.

Immigration Settings

This is a political football with election year coming up and is still being worked through, more announcements will be coming in August.

Te Pukenga

This has been disestablished. There is now a new model of Industry Skills boards. FloorNZ fits under the Construction and Specilaists Industry skills board. The BCITO has reformed as a PTE through the newly formed organisation, Construction Skills NZ Inc. It is an incorporated society owned and governed by 16 industry organisations, which includes FloorNZ.

Building Code

This is a large piece of reform work by MBIE.

- **Proportional liability** for parties being financially liable for their specific share of a defect in construction. This comes into affect in 2027.
- **Licencing** for membrane application work in bathrooms where specified in residential dwellings.
- **E3AS/1** is in review which FloorNZ has been included in along with the Tiling association. As it involves the whole document, not just flooring, it is not due to be completed until 2027.

Master FLOORER Programme

This is midway in development. This initiative supports the governments objectives of the buiding code reforms which encourages industry ownership of quality across the construction industry. Offering a continued professional development programme for flooring will also help provide confidence to builders, councils, government procurement work and consumers. MBIE is supportive of this intiative. The building of the software programme is underway at the moment with registrations being available in the last quarter of the 2026 year.

Regional Network Sessions

In 2025 these started in the North island in July at Whangarei, Auckland, Hamilton, Wellington, Christchurch and Dunedin. Guest speaker Bianca Grainer, the director of Identify Asbestos Consulting provided a well informed presentation on asbestos in the flooring industry. These sessions were well supported and will be available later in the year.

2025 FloorNZ Excellence in Flooring Awards

Held recently in Auckland, the inaugural industry awards section added to the Apprentice of the Year awards was a huge success with a record maximum attendance of 200 people. This will be reviewed and set up for the 2026 year.

Training

NZQA granted permission for ATI to be incorporaed under NZFTO. The training facility in Christchurch will be referred to as the FloorNZ Training Academy.

Over the 2025 year, 21 block courses accommodating 175 apprentices were provided for the BCITO, which equates to a 35 drop in apprentices and 4 block courses down from 2024. This is a combination of the economic environment and more apprentices completing block courses than new apprentices entering the flooring industry. We have projects that we are working with the BCITO and schools to create opportunities with the Gateway programme. We will also be approaching flooring businesses to provide work experience opportunities.

With the disruption of disestablishing Tu Pekenga and reforming of the BCITO, Micro credentials for floating floors and carpet tiles that have been created were not advanced. These will happen in 2026.

Finally, thank you to members who actively support training with materials, time, tools and to Robert, the Board and FloorNZ team for their support throughout 2025.

Kind Regards

Jeff Henry

A handwritten signature in blue ink that reads "Jeff Henry". The signature is written in a cursive, flowing style.

CEO FloorNZ

ELECTION OF BOARD MEMBERS 2026

Thank you to the FloorNZ Board for all the time and effort they have put in to support FloorNZ over the last 12 months.

FloorNZ Members standing for re-election and election in 2026. The Constitution allows for a maximum of three representatives for each sector.

The Board has previously advised that they are happy to continue on the board. The CEO, Chair, and Board are recommending the reconfirmation of the existing board.

No nominations have been received for a member to be considered to come onto the FloorNZ Board.

The **proposal** is for the existing Board to be accepted as representatives on the Board for next year.

Name (on Board since)	Sector Represented	Confirmation Y/N
Robert Brouwer (Dunlop Flooring) (2020)	Supplier/Wholesaler/Manufacturer	
Mark Faulkner (Jacobsen) (2000)	Supplier/Wholesaler/Manufacturer	
Jarrold Langstone (Inzide Commercial) (2023)	Supplier/Wholesaler/Manufacturer	
Colin Jones (The Interiors Group) (2021)	Retailer	
Felipe Dos Santos (Harrisons Carpet & Flooring) (2024)	Retailer	
Chris Burns (Flooring Xtra) (2025)	Retailer	
Jonny Rawson (TAK Flooring Ltd) (2022)	Installer	
Lloyd Prescott (Prescott Flooring) (2024)	Installer	
Katie James (Good Nick Flooring) (2025)	Installer	

RESOLUTIONS

Confirmation of Quorum: Per Clause 11.4 at least 10 members must be present.

Members present:

Resolution 1: Accountants

Proposal to appoint TFS Chartered Accountants of Wellington to perform annual accounting services for FloorNZ.

Proposed:

Seconded:

Agreed:

Resolution 2: Auditors

Proposal to appoint Moore Markhams of Wellington to perform the annual auditing services for FloorNZ.

Proposed:

Seconded:

Agreed:

Resolution 3: Audit & Review

Proposal to have Auditors review instead of audit the financial statements whilst revenue is less than \$1.0 million per annum. Auditors to audit results if revenue exceeds \$1.0 million per annum for the prior year or a NZQA Audit for the PTE license is scheduled in the year ahead.

Voted in favour:

Voted Against:

Resolution 4: Discharge of Allied Trades Institute

Special Resolution of the Shareholders that:

4. Allied Trades Institute Limited has ceased business and has discharged in full its liabilities to all its known creditors and has distributed its surplus assets in accordance with its constitution and the Companies Act 1993.
5. Pursuant to Section 318(1) (d)(i) of the Companies Act 1993, the Registrar of Companies be requested to remove the Company from the New Zealand Register of Companies.
6. Robert Brouwer (Director / Chair) or TFS Chartered Accountants be authorised to lodge all documents required to give effect to this resolution.

Voted:

OTHER BUSINESS

We encourage a general discussion on anything Flooring.